

Quick Tool: Take the Practice Quiz!

1. Accessing the Practice Quiz on <http://etmu.heart-nta.org/>
2. Click on **Log in** at the top right hand of the page



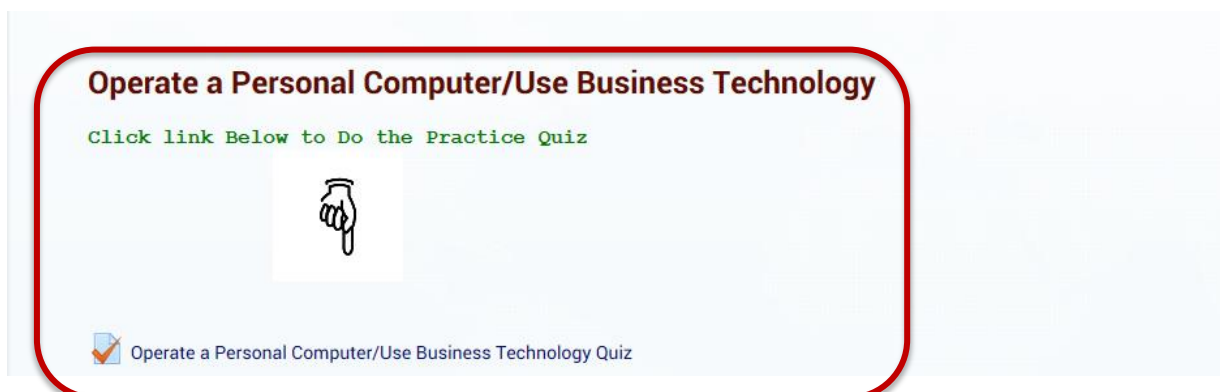
3. On the next screen that appears, type username (**nctvtdemo**) and password (**Demo@123**), or any other username and password provided
4. Click **Log in**

A screenshot of the login page. The title 'Log in' is at the top in purple. Below it are two input fields: 'Username' and 'Password'. A 'Log in' button is to the right of the password field. Below the input fields is a checkbox labeled 'Remember username'. At the bottom, there are links for 'Forgotten your username or password?' and 'Cookies must be enabled in your browser'. The 'Log in' button is highlighted with a red rounded rectangle.

5. Click **My Courses** and choose, **Practice Assessment – Get Acquainted!**

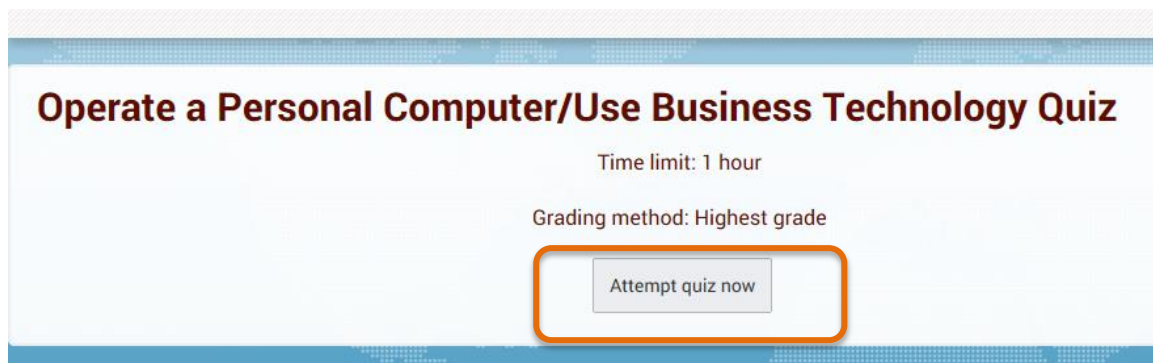


6. The page on the next page should appear with the link to the practice quiz. Click the words below the Pointing finger that read: **Operate a Personal Computer/Use Business Technology Quiz**

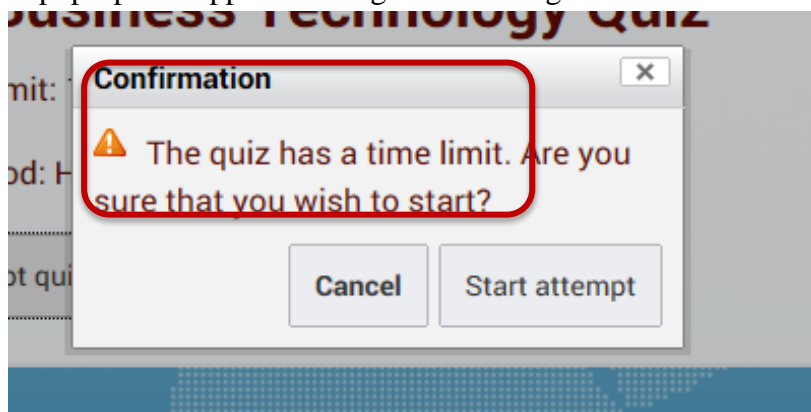


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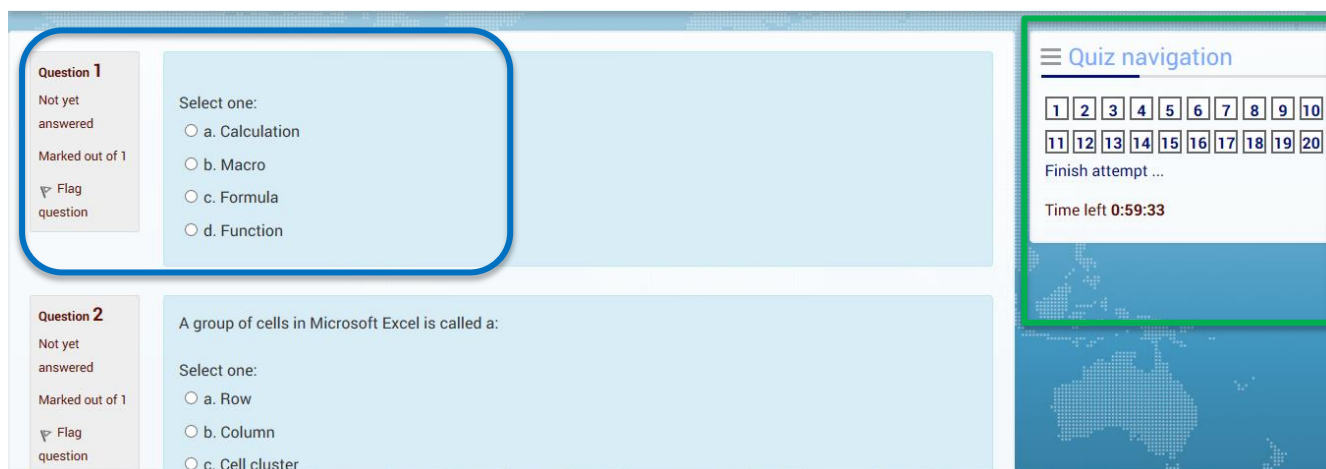
7. In the next page that appears, click **Attempt quiz now**



8. A pop-up will appear looking like the image below. Click on **Start Attempt**



9. Select the answer for each question.
10. Move to each question by scrolling down the page **or** by clicking on the numbers to the right.



11. When all questions are answered, click **NEXT** at the bottom of the page

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12. If you are not finished with the quiz/test, click **Return to attempt**, and continue to do the quiz
13. If you are finished with the quiz/test, click **Submit all and finish**

12	Not yet answered
13	Not yet answered
14	Not yet answered
15	Not yet answered
16	Not yet answered
17	Not yet answered
18	Not yet answered
19	Not yet answered
20	Not yet answered

Time left **0:58:58**

This attempt must be submitted by Monday, 20 July 2015, 3:52 PM.

YOU HAVE COMPLETED YOUR PRACTICE QUIZ, How did you do?

Keep on practicing, do the quiz again and again until you understand fully how to use the site to do your tests!